



MESSE
SINDELFINGEN
DIE GROSSE KLEINE

International Stamp Fair Sindelfingen

25 - 27 October 2018

Registration documents

Welcome

to the Sindelfingen Exhibition Center.

Over 40 years, the Sindelfingen Exhibition Center brings people together for success, the exchange of ideas or just to celebrate.

Benefit from the International Stamp Fair and take advantage when many thousands of stamp collectors from all over the world come together.

Great is what we make of it. So let us tackle it.

Information

Date and Venue

25 - 27 October 2018

Messe Sindelfingen, Mahdentalstrasse 116, 71065 Sindelfingen, Germany

Access and navigation through "Schwertstrasse 58"

Opening times

		Visitors	Exhibitors
Thursday,	25 October 2018	10.00 am to 6.00 pm	08.00 am to 6.30 pm
Friday,	26 October 2018	10.00 am to 6.00 pm	09.00 am to 6.30 pm
Saturday,	27 October 2018	10.00 am to 4.00 pm	up from 9.00 am

Organiser:

Messe Sindelfingen GmbH & Co. KG
Mahdentalstrasse 116, D-71065 Sindelfingen
www.messe-sindelfingen.de
www.briefmarken-messe.de

Project management/ organisation:

Contact: Dorsia Bühl
Phone: +49 7031 791-116
Fax: +49 7031 791-101
E-Mail: dorsia.buehl@messe-sindelfingen.de

Project management/ sales and expert advice:

Messeagentur Dipl.-Kfm. Jan Billion
Postfach 10 82 54, D-40863 Ratingen
Phone.: +49 2102 50675
Fax: +49 2102 895825
E-Mail: info@briefmarken-messe.de

Conceptual partner:

Landesverband Südwestdeutscher
Briefmarkensammler-Vereine e.V.
Bundesverband des Deutschen Briefmarken-
handels APHV e.V.
in collaboration with Deutschen Post AG

Registration (Leasing contract for exhibition stand space)

1. Company:

Company name

Adress

Postal code

Town/City

Country

Telephone

Fax

Internet

Email

ID-Number (to be filled out by exhibitors from abroad)

2. Contact Person: (for the event)

3. Invoice Address: (if different)

First and Last Name

Company name

Telephone

Address

Email

Postcode / Town

Contractor with the International Stamp Fair 2018 remains the company as mentioned under paragraph 1. They may be liable in addition to the bill addressee for all claims.

4. Stand Request:

We hereby rent to the following area:

Space only for own stand with stand approval

Stand request	Minimum size	Price per sqm	Front (in m)	Depth (in m)	sqm	
<input type="checkbox"/> Row stand (1 side open)	9 sqm	108,00 €	<input type="text"/>	<input type="text"/>	<input type="text"/>	Depth min. 3 m
<input type="checkbox"/> Corner stand (2 sides open)	12 sqm	118,00 €	<input type="text"/>	<input type="text"/>	<input type="text"/>	Depth min. 3 m
<input type="checkbox"/> Head stand (3 sides open)	24 sqm	129,00 €	<input type="text"/>	<input type="text"/>	<input type="text"/>	Front min. 6 m
<input type="checkbox"/> Block stand (4 sides open)	36 sqm	139,00 €	<input type="text"/>	<input type="text"/>	<input type="text"/>	Front min. 6 m

Basic stand with facia panel - partition walls - carpet - tables + chairs as mentioned in the special conditions

<input type="checkbox"/> 7,5m ² Corner stand	€ 1.525,00	<input type="checkbox"/> 12m ² Row stand	€ 2.050,00	<input type="checkbox"/> 18m ² Row stand	€ 2.890,00
<input type="checkbox"/> 9m ² Row stand	€ 1.735,00	<input type="checkbox"/> 12m ² Corner stand	€ 2.260,00	<input type="checkbox"/> 18m ² Corner stand	€ 3.100,00
<input type="checkbox"/> 9m ² Corner stand	€ 1.840,00	<input type="checkbox"/> 15m ² Row stand	€ 2.470,00	<input type="checkbox"/> 18m ² Head stand	€ 3.350,00
		<input type="checkbox"/> 15m ² Corner stand	€ 2.680,00		

Application closing date: 31 May 2018

Plus a one-time registration and media flat-rate of € 150,00.

5. Discounts:

Depending on the booth space, we offer the following discounts:

- up to 20 m² 5 % discount up to 50 m² 10 % discount

6. Multi-Year Contract:

Guarantee your usual booth and a discount on the regular rent of the booth

by the conclusion of a multi-year agreement, we offer you the following opportunities:

- 3-year-contract 10% discount on the valid price of the booth rent
5-year-contract 15% discount on the valid price of the booth rent

Please send me detailed information without obligation.

7. Early bird discount:

If we receive your registration until 31 March 2018, you'll get an early bird discount of 5%.

All prices are exclusive of VAT.

With the signed registration, the general terms and conditions of Messe Sindelfingen GmbH & Co. KG and the conditions of participation are accepted.

Location, Date

First and Surname

Stamp, Legally Binding Signatur

Registration Co-Exhibitor

1. Main contractor:

Company

Contact

Phone

Contractor with the Int. Stamp Fair 2018 remains the company as mentioned under paragraph 1. They may be liable in addition to the bill addressee for all claims.

2. Co-Exhibitor:

For each co-exhibitor, we charge a participation fee of 150,00 €.

Co-Exhibitor 1

Company

Adress

Postcode

Town

Country

Telephone

Fax

Internet

Email

Co-Exhibitor 2

Company

Adress

Postcode

Town

Country

Telephone

Fax

Internet

Email

Co-Exhibitor 3

Company

Adress

Postcode

Town

Country

Telephone

Fax

Internet

Email

All prices are exclusive of VAT.

With the signed registration, the general terms and conditions of Messe Sindelfingen GmbH & Co. KG and the conditions of participation are accepted.

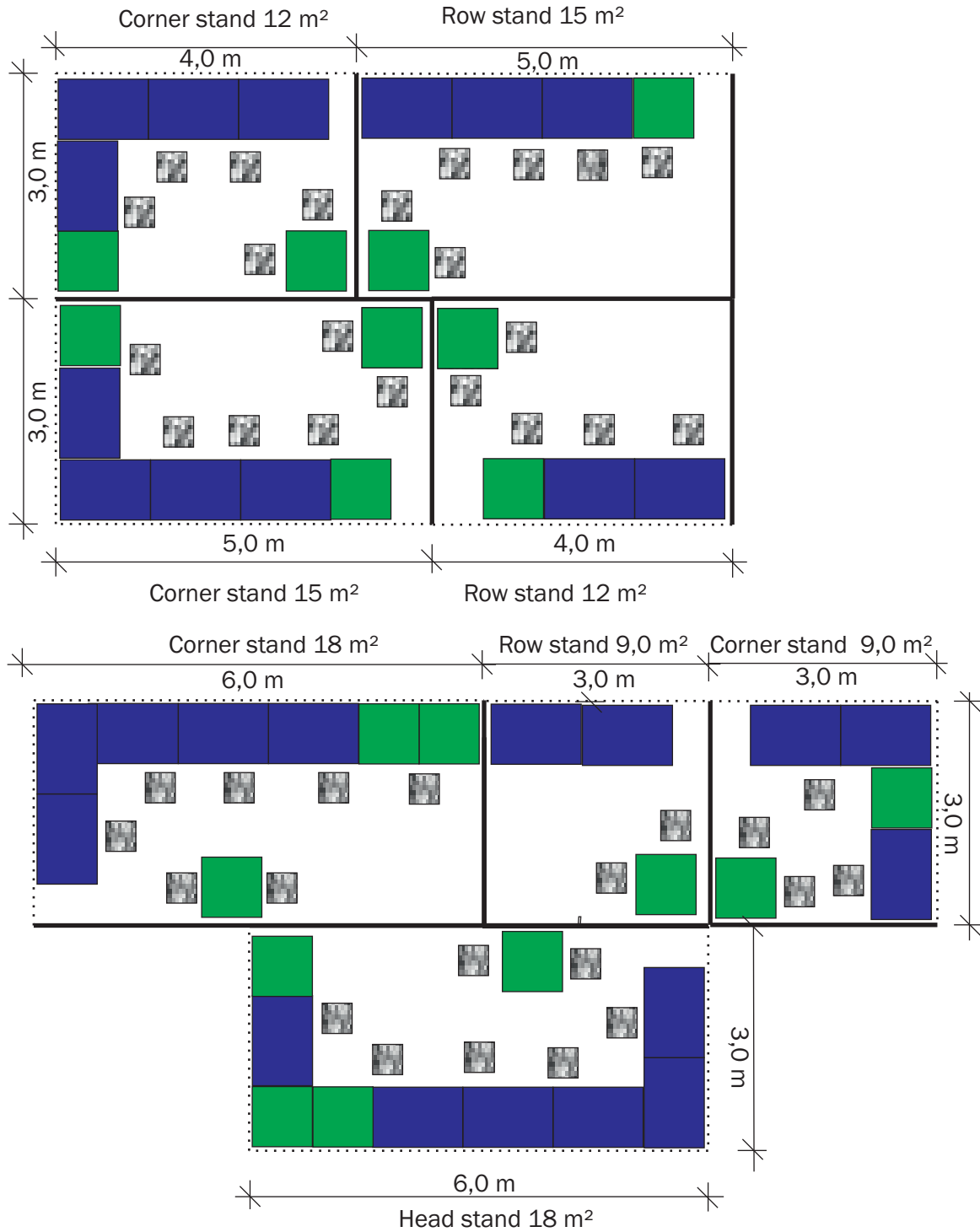
Location, Date

First and Surname

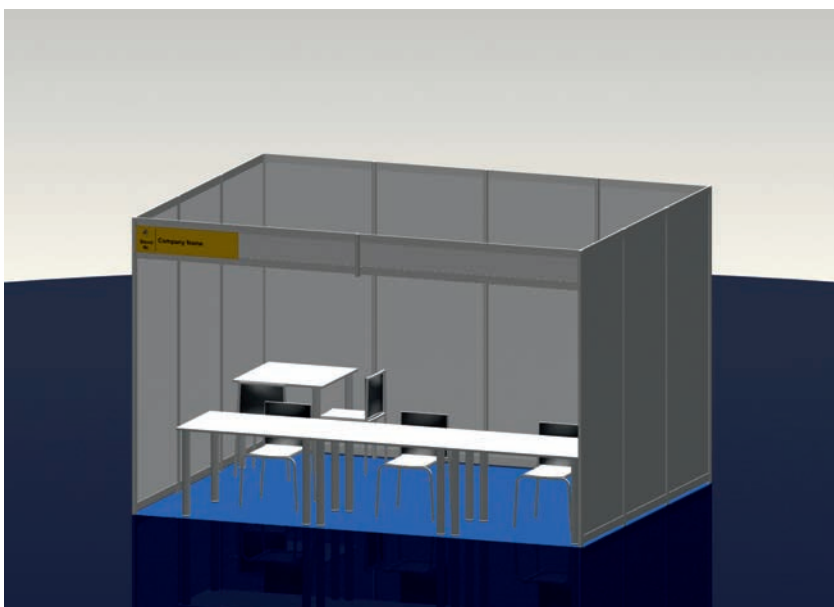
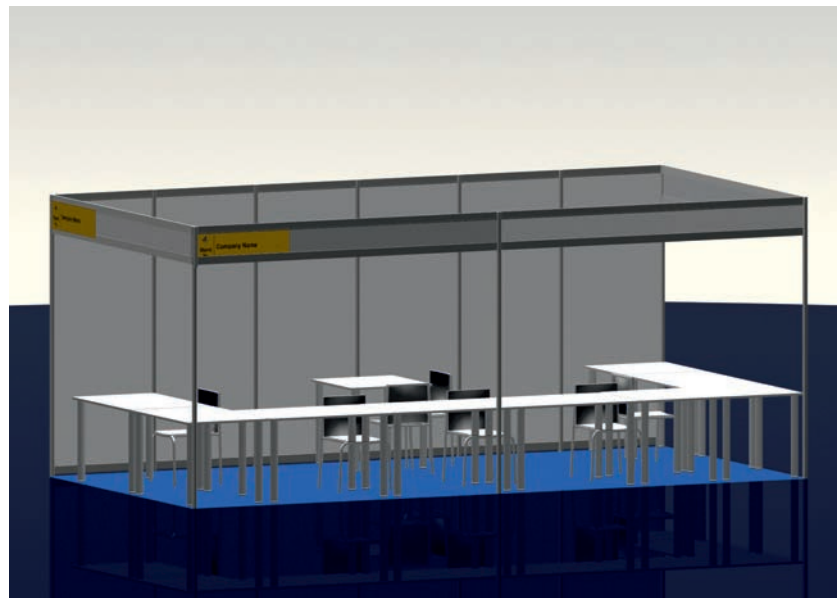
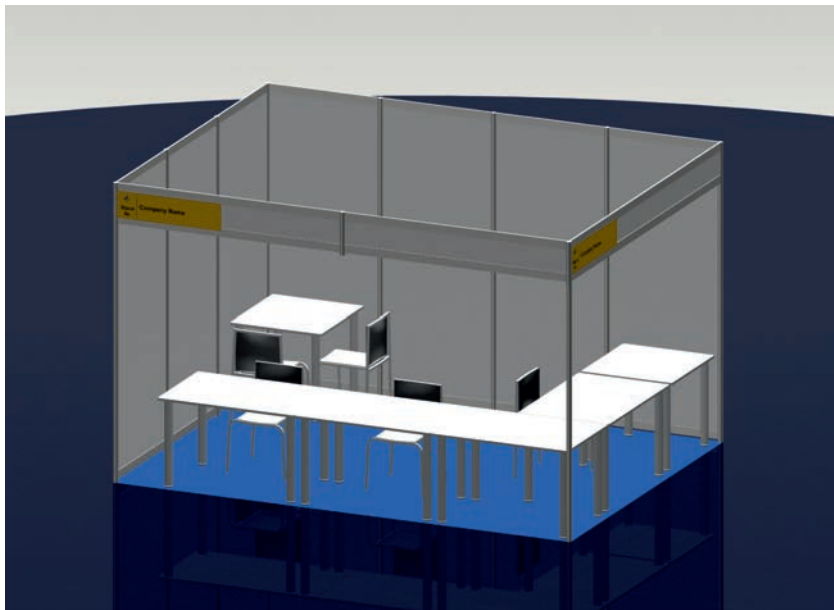
Stamp, Legally Binding Signatur

Information basic stand

When ordering a basic stand, your stand is already equipped with the following items:
fascia panel, partition walls, tables and chairs (amount see sketch)



Information basic stand



Exhibitor passes

Company

Adress

Postcode

Town

Country

Telephone

Fax

Internet

Email

Please order the total number of your required exhibitor passes. The number of passes available free of charge depends on the stand size and is scaled as follows:

Stand size	Number of exhibitor passes
7,5 - 9 m ²	2
12 m ²	3
15 m ²	4
18 m ²	5
24 m ²	6

Stands with a total space of more than 24 sqm receive for every further 6 sqm one additional exhibitor pass. Every exhibitor pass which exceeds your contingent will be charged with 12,50 € including VAT.

Stand Size

Number of exhibitor passes

Responsible person for pickup

The exhibitor passes can be collected by the named person at the information desk in the foyer Tuesday 23 October 2018.

Shipping of the exhibitor passes before the show is not possible.

Location, Date

First and Surname

Stamp, Legally Binding Signatur

Parking passes

Company

Adress

Postcode

Town

Country

Telephone

Fax

Internet

Email

We hereby order the following parking space:

Total amount		Unit price
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Parking space for passenger car

21 €

Licence number: _____ (please specify)

Licence number: _____ (please specify)

Parking space for van (up to a length of 6,00 m)

21 €

Licence number: _____ (please specify)

Licence number: _____ (please specify)

Granting of parking passes after receipt of order as only a limited number is available.
The reservation is valid during the event, not during build-up and breakdown.

The parking passes can be collected by the named person at the information desk in the foyer
Tuesday 23 October 2018.

Responsible person for pickup

The parking lots will be invoiced 6-8 weeks before the exhibition. Only with pre-payment invoice, the exhibitor has the right to the parking lot. Cash payment during the build-up/event is no longer possible. If the parking lots are not be claimed, no refund will occur.

Traffic

Vehicles and trailers have to be removed immediately from the hall after loading and unloading and parked in parking queue. The traffic guards will gladly help you.

Important notice: On Tuesday and Wednesday, 23 - 25 October 2018 a deposit of 50,00 € will be charged.
The time for loading and unloading depends on the vehicle and is staggered
Car 1 hour
Van 2 hours
Truck 3 hours

Our prices refer to the duration of the event. All prices are including VAT.

Location, Date

First and Surname

Stamp, Legally Binding Signatur

Int. Stamp Fair

25 - 27 October 2018 | Messe Sindelfingen



Communication - the key to success

This also applies to the International Stamp Fair, as trade fairs live from visitors. The greater the number, the more intense the show.

Increase your benefit by using the numerous advertising media.

The possibilities are very versatile - convince yourself.



Exhibition catalogue

- Circulation 5.000 pieces
- Distributed to all visitors
- Online version available for download at www.briefmarken-messe.de

Internet - Philately worldwide

- intensive promotion of the International Stamp Fair at www.briefmarken-messe.de and on Facebook
- Regular newsletters to 2,500 subscribers
- Allocation of an Internet banner (for free use)



The world of advertising media

Take the opportunity to order promotional materials for the International Stamp Fair and customize your client mailings.



Poster, DIN A3



Sticker



Flyer



Invitation Card

Advertising medium exemplary. Changes possible.

Additional bookable advertising and promotional material

1. Company:

Company _____

Address _____

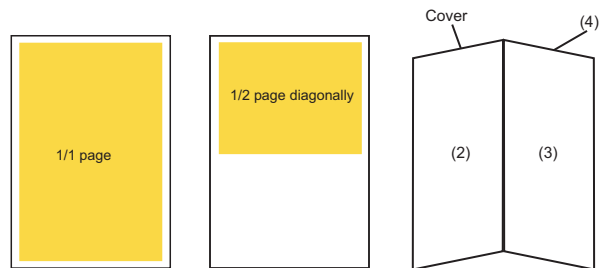
Postcode _____ Town _____ Country _____

Telephone _____ Fax _____

Internet _____ Email _____

Single bookable advertising:

- Advertising in the exhibition catalogue
 - 1 page, inside pages, 4c 110,00 €
(121 x 186 mm - print space)
 - 1/2 page, inside pages, 4c 90,00 €
(121 x 91 mm - print space)
 - Inside front cover (2), 4c 200,00 €
(148 x 210 mm - section + 3 mm cut)
 - Inside back cover (3), 4 c 170,00 €
(148 x 210 mm - section + 3 mm cut)
 - Back cover (4), 4 c 250,00 €
(148 x 210 mm - section + 3 mm cut)



Closing date: 12.09.2018

- Banner at www.briefmarken-messe.de
Number of months: _____ 40,00 €/Monat
Period: from _____ to _____

Size: width 246 px / depth up to 150 px
png / jpg / gif
max. 30 KB, no animations

If you need your banner linked to a webpage, please let us know the complete URL.

Bookable promotion material (please specify the quantity):

- Poster A3 free of charge
Amount: _____
- Flyer free of charge
Amount: _____
- Label for promotional mailing free of charge
approx. 4 cm x 5 cm
Amount: _____
- Invitation cards for your customers free of charge
Amount: _____

All prices are exclusive of VAT. Ordering deadline is 30 June 2018.

Orders made beyond the deadline can not be guaranteed depending on availability .

Location, Date _____ First and Surname _____ Stamp, Legally Binding Signatur _____

Free entry in the exhibitors catalogue and on the internet

Entry in the list of exhibitors

Company _____

Postcode/Zip _____ Town/City _____ Country/Region _____

Homepage _____ Email adress _____

The named website will be linked with www.briefmarken-messe.de. In addition, we do postings at Facebook (sometimes including pictures). If you do not want this, so please let us know.

Entry in the list of products

Please classify your products. Multiple answers are possible.

Further details

- Accessories _____
- Albums _____
- Cash box _____
- Catalogue _____
- Commodity _____
- Letters _____
- Phone cards _____
- Pictures _____
- Postal Stationery _____
- Postcards _____
- Publishing house _____
- Purchase _____
- Receipts _____
- Safe _____
- Stamp books _____
- Stamps _____
- Trade Journal _____
- Miscellaneous _____

Location, Date _____ First and Surname _____ Stamp, Legally Binding Signatur _____

Special Conditions of Participation

1. Registration

The registration for the stand rental must be done only with the forms provided and must be signed legally binding.

2. Subleasing

If subleasing is intended, it has to be specified in the registration under section 4 co-exhibitor. For each co-participation a fee of 150.00 € is payable.

3. Admission

For sale any products or services are allowed, concerned with stamps and philately, coins and postcards. Distributing leaflets and putting up brochure displays outside the stand and in the hallways is not permitted.

4. Additional costs for stand rental fee

For each exhibition stand a registration and media flat rate of 150,00 € will be charged medi . All prices are plus VAT. The build-up and breakdown times will be named separately. Early build-up is only possible by agreement with the Messe Sindelfingen and will be charged.

5. Stand

All stands are equipped with stand partition walls, that are already included in the prices. When using your own stand building material please tell the organizers. In this case the rates will remain unchanged.

A signboard showing the name of the company must be installed by the stand owner and is not included in the stand rental fee.

The stands have no electricity and no steel cabinet. If required, these and additional products can be ordered from our appointed service partner Comcut Messeservice GmbH. The order forms will be send separately.

6. Cleaning

The cleaning of the stand lies in the responsibility of the stand owner. The cleaning service can also be ordered separately with a form.

7. Safety and exhibitor passes

To ensure a maximum safety, it is necessary that the identity cards issued by the fair management to be worn visibly. The exhibitor passes permit access to the hall one hour before and half an hour after the opening times.

8. Additional agreements

With the signature on the registration you obligate yourself that you are offering your goods and services only during the official opening times for visitors. Early dismantling of the stand is not permitted. In some cases, an exemption may be granted by the organizers. Not comply with the agreement, the operator 25% of the rental Penalty charge.

General Business Conditions 1/2

1. Execution of contract

Messe Sindelfingen GmbH & Co. KG provides a standard form for all its exhibitions that exhibitors may use to apply for a booth location. This order is binding. An order can only be retracted within 14 days from the date it is placed. By placing an order, the exhibitor signifies his agreement to the prevailing legal, labor and commercial regulations, especially those related to protection of the environment, fire prevention, safety, identification of the firm and indication of prices. The customer's receipt of the order confirmation or the invoice signifies that the contract between the customer and Messe Sindelfingen GmbH & Co. KG is then in effect.

2. Criteria for participation

An exhibitor has no right to demand that a contract be issued. The admission of a particular exhibitor and the exhibitor's material is wholly at the discretion of Messe Sindelfingen GmbH & Co. KG. Messe Sindelfingen GmbH & Co. KG has the right to limit the type of material being exhibited and to demand changes to the exhibit space for conceptual reasons. Messe Sindelfingen GmbH & Co. KG may, for objectively justified reasons, especially when the amount of available space is insufficient, exclude a particular exhibitor or vendor from participation. If necessary to maintain the integrity of the event, it may limit the event to specific categories of exhibitors, vendors, or attendees. Individual exhibitors have no right to protection from competition. The exhibitor agrees to limit the material on display to those items registered with Messe Sindelfingen GmbH & Co. KG. A confirmation of registration provided by Messe Sindelfingen GmbH & Co. KG can be withdrawn before the beginning of the event, if the conditions under which it has been granted are not fulfilled, or are no longer fulfilled. To the extent to which it may be required for practical or legal reasons, Messe Sindelfingen GmbH & Co. KG is permitted to modify the exhibitor's order in respect to exhibition materials or floor space, etc. Any such decisions will be communicated to the exhibitor.

3. Terms of payment

Messe Sindelfingen GmbH & Co. KG may rescind this contract when an invoice is not, after a warning, paid by the exhibitor on a timely basis or is legally in arrears. The legally applicable rate of interest will be in effect. In the event of an unheeded warning and official notification of arrears, Messe Sindelfingen GmbH & Co. KG may make other provisions for booths that have not been fully paid for. In such a case, it may refuse access to the booth and issuance of exhibitor credentials. In this case, Messe Sindelfingen GmbH & Co. KG reserves the right to demand compensation for losses arising from the exhibitor's withdrawal. In all cases, the exhibitor is obligated to pay a lump-sum compensation of 25% of the established booth rental charge to defray Messe Sindelfingen GmbH & Co. KG's expenses up to that time. Moreover, for unfulfilled obligations of the exhibitor and the ensuing expenses, Messe Sindelfingen GmbH & Co. KG maintains the right to a lessor's lien on the trade fair/exhibition materials present on site. Messe Sindelfingen GmbH & Co. KG is not liable for inadvertent damage or loss of the articles under lien, and after written notice has been given, may sell these privately. The assumption is made that any articles brought in are the exclusive property of the exhibitor.

4. Exhibitor's obligations for care

The exhibitor, as part of his participation in the trade fair event, must exercise due care to ensure that he and the staff he has engaged do not interfere with other participants, visitors, and customers at the event. To the extent that interference is caused by an individual exhibitor, Messe Sindelfingen GmbH & Co. KG is entitled to pursue the appropriate measures to correct the situation. In the event of non-compliance, these measures may include exclusion from the event. In this case, Messe Sindelfingen GmbH & Co. KG reserves the right to abrogate any and all contracts with the offending exhibitor with immediate effect.

5. Force majeure

Messe Sindelfingen GmbH & Co. KG is not liable for unforeseeable events that prevent the trade fair/exhibition from being held according to plan and for which Messe Sindelfingen GmbH & Co. KG is not responsible. In such a case, it is entitled to cancel the event before its opening, to postpone it, or to shorten its duration.

If cancellation occurs more than six weeks, but no more than three months before the scheduled opening date, a charge of 25% of the booth rental will be applied to cover costs. If cancellation occurs in the last six weeks before opening, the charge to cover costs is increased to 50%. In addition, any charges for services rendered that were requested by the exhibitor will become due. If, because of force majeure or official decree, the trade fair/exhibition needs to be closed, the booth rental and any charges due from the exhibitor will become due in their full amount. If a postponement of the event is required, the exhibitor may request release from the contract if the rescheduled dates conflict with another trade fair or exhibition at which the exhibitor has already confirmed his intention to participate. If the duration of the event is shortened, the exhibitor is not entitled to be released from the contract or to a reduction of the rental charge. Any determinations will be made solely by Messe Sindelfingen GmbH & Co. KG. Any decision will be announced as soon as it is possible. Any entitlement to compensation for damages is, in any case, excluded for both parties.

6. Withdrawal

If, in an exceptional case, Messe Sindelfingen GmbH & Co. KG, after binding registration or admission, grants the right to withdrawal from the event, if notice is given at least 6 months before the event, then 33%; or if at least 3 months before the event, then 66%; or 6 weeks before the event, then 100% of the rent, as well as any charges for services undertaken at the exhibitor's request, is due as compensation. The exhibitor is accorded the right to furnish evidence that Messe Sindelfingen GmbH & Co. KG has sustained no damages or minimal damages. A request for withdrawal can only be made in writing. A withdrawal is only legally recognized if Messe Sindelfingen GmbH & Co. KG has likewise given its consent in writing. Messe Sindelfingen GmbH & Co. KG may make withdrawal conditional on its ability to re-rent the booth to another party. Re-rental constitutes release from the contract; however, the original lessee may be responsible for the difference between the actual and the expected rent, as well as any expenses arising from paragraph 1. If the booth cannot be rented to another party, Messe Sindelfingen GmbH & Co. KG, in the interest of maintaining the integrity of the event, is entitled to move another exhibitor to the unrented booth, or to use the space for another purpose. In this situation, the renter is not entitled to a reduction of the booth rental. Expenses for decoration or filling of the unrented booth will be charged to the renter.

7. Assignment of booths

Assignment of booths will be carried out by Messe Sindelfingen GmbH & Co. KG on the basis of considerations stemming from the concept and theme of the trade fair/exhibition, without respect to the date of registration. Any special requests of exhibitors will be taken into consideration whenever possible. Assignment will be communicated in writing at the time of registration, along with the hall and booth number. Appeals must be made in writing within 8 days after assignment is made. Exhibitors should be aware that a minimal reduction from the nominal size of the assigned booth may be required for technical reasons. This will be limited to at most 10 cm in width and length, and does not give grounds for any entitlement to a reduction of the rental charge. This provision is not in effect for booths that have been explicitly registered as prefabricated or modular booths.

A relocation of a booth can only be made for compelling reasons. Messe Sindelfingen GmbH & Co. KG must provide the affected exhibitor with a booth or space of equal value.

8. Subletting to third parties

Exhibitors are not permitted to sublet to third parties. In exceptional cases, Messe Sindelfingen GmbH & Co. KG may permit a sublease. The admission of a co-exhibitor will require an additional charge. If an exhibitor undertakes an unauthorized sublease or transfer of a booth, and Messe Sindelfingen GmbH & Co. KG does not compel the sublessee's eviction from the occupied space, and additional charge of 50% of the rental charge will be due.

General Business Conditions 2/2

9. Joint and several liability

When several exhibitors jointly rent a booth, each of them is subject to joint and several liability. They must appoint a common representative at the time of registration. This individual is deemed by Messe Sindelfingen GmbH & Co.KG to be authorized to negotiate on the behalf of all parties, and the invoice will be issued to this person.

10. Layout and furnishing of booths

Booths will carry the name and address of the exhibitor in clearly recognizable type, for the entire duration of the event. Furnishing of booths within the scope of a standard form of construction as made known by Messe Sindelfingen GmbH & Co.KG is at the discretion of the exhibitor. Guidelines established by Messe Sindelfingen GmbH & Co.KG are to be followed in the interests of a proper overall appearance. Exhibitors who construct their own booth may be required to present proper plans to Messe Sindelfingen GmbH & Co.KG for approval before work begins. Any intent to use prefabricated or modular booths is to be explicitly stated at the time of registration. Firms responsible for the design and construction must be identified to by Messe Sindelfingen GmbH & Co.KG. Exceeding the defined floor space is in any case prohibited. A booth may exceed the prescribed height limit only with the express permission of Messe Sindelfingen GmbH & Co.KG. Messe Sindelfingen GmbH & Co.KG may request that any trade fair/exhibition booth whose construction is not authorized or that does not conform to the specifications of the exhibition be modified or removed. If the exhibitor does not comply with a written request within 24 hours, removal or modification may be undertaken by Messe Sindelfingen GmbH & Co.KG at the exhibitor's expense. If for the same reason, a booth must be shut down, no request for a return of the rental fee will be entertained.

11. Advertising

Advertising of any sort, especially the distribution of printed advertising material, is permitted only within booths. Exhibitors' use of speaker systems, musical or slide presentations or audio-visual media of any sort, even for advertising purposes, requires express consent and adequate prior notice. Demonstrations using machines, audio equipment, slide projectors and fashions, even for advertising purposes, may be limited or prohibited, even after permission has previously been granted, in the interest of a maintaining an orderly trade fair/exhibition environment.

12. Setup

Exhibitors are required to set up their booths within the time periods that will be publicized. If setup of a booth has not started by 12 noon on the day before opening, Messe Sindelfingen GmbH & Co.KG may make other use of the booth. In this case, the exhibitor will be liable to Messe Sindelfingen GmbH & Co.KG for the agreed-upon rent and also for any additionally incurred expenses. Any demands for compensation by the exhibitor are expressly excluded. All materials used for construction must conform to applicable legal requirements.

13. Identification cards

Exhibitors will be issued identification cards for booth occupants and service personnel according to the size of their booth. The exact number may be determined from the circular entitled "Important Information." In case of demonstrated necessity, additional identification cards may be obtained upon payment of a fee. Any misuse of identification cards will result in confiscation without any compensation. During setup and dismantling times, identification cards for service personnel may be required.

14. Booth operation

Exhibitors are required to display the articles they have registered in their booth during the entire period of the trade fair/exhibition, and unless the booth has been expressly rented as a representative booth, to have on hand knowledgeable staff. Cleaning of the booth is the exhibitor's responsibility, and must be carried out daily after closing. Exhibitors are required to avoid the generation of waste and to separate recyclable materials from trash. Any additional cleaning costs will be billed according to the "polluter pays" principle.

15. Dismantling

Booths may not be partially or completely vacated before the end of the trade fair/exhibition. Exhibitors in violation of this provision will be subject to a fine amounting to one-half of the booth rent. Trade fair/exhibition articles may not be removed from the booth at the end of the trade fair/exhibition if Messe Sindelfingen GmbH & Co.KG has exercised its lessor's lien.

The lessor's lien is invoked when Messe Sindelfingen GmbH & Co.KG gives oral notice to the representatives of the boothholder on site. If trade fair/exhibition articles are nevertheless removed, this will be considered to be a violation of the lien. The exhibitor is responsible for any damage to floors, walls, and any materials rented or loaned to the exhibitor. The trade fair/exhibition area must be returned to its original condition by the end of the period allotted for dismantling, at the latest. Any material brought in must be removed, and damage repaired in an acceptable manner. Otherwise, Messe Sindelfingen GmbH & Co.KG is entitled to have this work performed at the exhibitor's expense. Additional demands for compensation for damages are not excluded. Any booths not dismantled or trade fair/exhibition materials not removed by the end of the dismantling period will be removed and stored at the exhibitor's expense without any liability in case of loss or damage by Messe Sindelfingen GmbH & Co.KG.

16. Service connections

General electric power will be provided at Messe Sindelfingen GmbH & Co.KG at its expense. Any other type of connection that may be desired should be made known at the time of registration and should be noted on the appropriate form. Setup and usage are at the exhibitor's expense. Any type of service connection up to the entrance to the booth may only be provided by firms licensed by Messe Sindelfingen GmbH & Co.KG. These firms are designated and appointed through the intermediary of Messe Sindelfingen GmbH & Co.KG and they bill directly for installation and consumption according to the rates provided to Messe Sindelfingen GmbH & Co.KG. Connections and equipment that do not conform to the pertinent codes—especially the VDE (Association for Electrical, Electronic & Information Technologies) and the local EVU (power supply utility), or whose usage is higher than prescribed—may be removed or taken out of service by Messe Sindelfingen GmbH & Co.KG at the exhibitor's expense. The boothholder is liable for any damages arising from the use of service connections that have not been registered or put into service by the trade fair/exhibition's installers. Messe Sindelfingen GmbH & Co.KG is not liable for interruptions or fluctuations in regard to electrical, water, sewer, gas or compressed air services.

17. Liability

Overall responsibility for surveillance of the property and the exhibition halls belongs to Messe Sindelfingen GmbH & Co.KG, with no liability for losses or damage. Exhibitors are responsible for the supervision and surveillance of their own booths. This applies during setup and dismantling, as well. Special security arrangements may be made only with firms licensed by Messe Sindelfingen GmbH & Co.KG. Messe Sindelfingen GmbH & Co.KG declines any liability for damages to trade fair/exhibition articles and booth equipment as well as consequential damages. To the extent that Messe Sindelfingen GmbH & Co.KG is shown to be at fault, its liability is limited to acts of malicious intent and gross negligence.

18. Photography, Drawings, Films

Commercial photography, drawing and filming within the trade fair/exhibition grounds is permitted only to firms or persons who have been licensed for this purpose by Messe Sindelfingen GmbH & Co.

19. House rules

Messe Sindelfingen GmbH & Co.KG exercises domestic authority over the trade fair/exhibition grounds, and may issue house rules. Exhibitors and their staffs may not enter the trade fair/exhibition grounds and exhibition halls earlier than one hour before opening of the trade fair/exhibition, and must leave the grounds and exhibition halls within one hour after closing. Staying overnight on the grounds is not permitted.

20. Forfeiture clause

Exhibitors' claims against Messe Sindelfingen GmbH & Co.KG that are not made in writing within 2 weeks after closing of the trade fair/exhibition will not be entertained.

21. Modifications

Any modifications to the conditions of participation of the trade fair/exhibition must be in writing in order to be considered valid.

22. Place of execution and legal venue

The place of execution and legal venue is the registered seat of Messe Sindelfingen GmbH & Co.KG in Sindelfingen. The court agreement applies only to transactions with merchants.